

## Payment Policy

**Purpose:** Prompt payments of all tuitions are necessary to assure the continuation of the child care center.

**Procedures:**

Payments shall be rendered to the director on Monday in advance of services rendered for the current week. Payments received after Monday will be charged a late fee of \$7.00 per week until the account is current.

**Fee Schedule:**

<b>Age Group</b>	<b>Price</b>	<b>Before &amp; After School Care</b>	<b>Price</b>
Infants:	\$85.00 per week	One Way Van Pick Up:	\$35.00 per week
Toddlers:	\$80.00 per week	Two Way Van Pick Up:	\$45.00 per week
3 Year Olds:	\$75.00 per week	Head Start:	\$45.00 per week
4 Year Olds:	\$70.00 per week	School-Age Summer Care:	\$65.00 per week
Before or After (ABC)	\$30.00 per week		
Before & After (ABC)	\$35.00 per week		

There is a \$15.00 supply fee due in September, January, and June.

Arkansas Licensing Regulations state that our staff must be on hand to care for your child, therefore, parents are required to pay the full weekly tuition, even if the child misses days during the week.

Failure to maintain weekly payments could result in your child losing his or her position in the child care center.

**Registration Fees:**

To reserve a place for a child at Tender Loving Care Early Learning Center, a registration fee of \$25.00 must be paid at the time of enrollment.

**Overtime Fees:**

The center opens at 6:00 AM and closes at 6:00 PM. Children cannot be accepted earlier or kept later than the above stated hours. The abuse of arrival or departure times will result in overtime payments of:

\$1.00 per minute until 7:00 PM. If a child is left past 7:00 PM and the parents are unable to be located, a person on the child's pick-up list will be contacted to pick-up the child. If no one on the pick-up list is able to be contacted, DHS and the police will be notified.

**Returned Checks:**

There will be a \$20.00 service charge on any returned checks. After two checks have been returned, you will be asked to make cash payments.

**Credit is NOT available.**

Your child is subject to dismissal for nonpayment of fees. Tender Loving Care Early Learning Center has a strict **No pay, No stay policy**. Please note: If fees are not paid in a timely manner all collection, legal and court costs will be assessed to this account.